

# Our Shepherd

## Technology Acceptable Use Policy

Student Technology Code of Ethics and Rules for Computer Use  
Grades K – 3

I will take good care of the computers I use.

I will use the computers the way my teachers show me.

I will not copy or install computer programs.

I will not use my classmates' files or passwords.

I will tell my teacher when I have a problem with a program.

I will use the Internet carefully and with my teacher.

I will not create my own Internet home page or e-mail address.

I will not access email at school.

I will not log on to the Internet in the school without a teacher's permission.

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### Student Internet Rules

#### **We're Responsible Users! When I use the Internet, I promise to...**

... treat the people I "meet" on the Internet and the machines I use with respect.

... act as a representative of my school, showing everyone that I can act responsibly.

... tell my teacher or another adult when I see, or my group sees, something which is inappropriate or makes me feel uncomfortable.

... follow all of the instructions my teacher gives and stay only in the areas he/she suggests to me.

... actively use the information I find on the Internet in my learning (projects, reports, discussions).

... use the Internet as a learning tool to help me discover my world. I should know WHY I'm using the Internet for a certain task.

... share the activities I do on the Internet at home. It's important to let Mom and Dad know what I'm doing on the Internet and why I'm there.

... be aware that there are consequences for choosing not to follow the Internet rules.

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Signature Page  
(OSLS students and parents)

I have read both the Our Shepherd Lutheran School's Student Technology Code of Ethics and Rules for Computer Use, and the Student Internet Rules. I understand that violating these regulations may result in the loss of using the OSLS technology and that disciplinary action may be taken in accordance with OSLS policy. I will also be financially responsible for any deliberate damage to the computer hardware and for software tampering. This includes the cost of repairing or replacing the damaged parts, and/or the cost of a network technician.

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Student Name (please print)

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Signature of Student

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Date

### **This Technology Code of Ethics will be added to the Student's File.**

I (We), the undersigned parent(s)/legal guardian of \_\_\_\_\_, have read and thoroughly discussed with my (our) son/daughter **Our Shepherd's Student Technology Code of Ethics and Rules for Computer Use**, and the **Student Internet Rules**, the terms and conditions of which are incorporated herein by reference, and hereby agree to the conditions, rules, and regulations. By executing this Agreement, I (We) expressly agree to be responsible for my (our) son/daughter's proper use of OSLS computers and the Internet in conformance with the **Our Shepherd's Student Technology Code of Ethics and Rules for Computer Use** and the **Student Internet Rules**, and assume all responsibility for any liability associated with his/her use of OSLS computers and the Internet. I (We) further understand and agree that Our Shepherd assumes no responsibility for the student's unauthorized communications while using the Internet. I (We) understand that violating these regulations may result in the loss of using the OSLS technology for my child and that disciplinary action may be taken in accordance with OSLS policy.

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Signature of Parent or Legal Guardian

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Date